



Quarterly Reporting

June 11th & 16th, 2026

Agenda

- 1. Quarterly Reporting Overview**
- 2. Quarterly Report Templates**
- 3. Monitoring Questions**
- 4. Submitting in Euna Grants**
- 5. Q&A**



Introductions

Rebecca Fairchild-Lewis

- Project Manager, Summit
- rebecca.fairchild-lewis@summitllc.us

Colm Kennedy

- Senior Analyst II
- ckennedy@ctcnet.us





Quarterly Reporting Overview

Quarterly Report Expectations

BEAD quarterly reporting includes a **standardized set of questions** supporting ConnectMT's monitoring and compliance responsibilities under the BEAD Program.

These reports serve as a **method of ensuring accountability, tracking progress, and verifying subgrantee's compliance** throughout the deployment life cycle.

Awardees can expect questions regarding:

- Project Status & Construction Progress
- Locations & Service Reporting
- Financial Activity and Expenditures
- Compliance and Federal Requirements

All terrestrial and LEO providers must submit quarterly reports. Please review the quarterly report instructions on ConnectMT.



Quarterly Report Expectations Continued

Quarterly Reports are submitted by subgrantees through the **Euna Grants** portal on the following dates each year over the life of the project:

- January 7th
- April 7th
- July 7th
- October 7th

ConnectMT will use subgrantees' quarterly reports to prepare its required BEAD Semi-Annual Report (SAR) submission to NTIA.

Quarterly calls with subgrantees will take place with ConnectMT in the month after subgrantees submit their reports (February, May, August, and November).

Quarterly calls are a required monitoring activity and will be conducted for all Montana BEAD projects.





Monitoring Questions

Report Sections Overview

Subgrantee Quarterly Reports are divided into the following five sections:

- **Section 1:** Administrative
- **Section 2:** Project Performance Updates
- **Section 3:** Project Timeline and Milestones
- **Section 4:** Technical Metrics
- **Section 5:** Compliance and Certifications



Section 2: Project Performance Updates

Subgrantees will provide **updates** and answer questions on **project performance**.

- **Project Activities & Accomplishments:** Summarize activities completed and accomplishments achieved using award funds during the reporting period.
- **Project Challenges & Best Practices:** Highlight significant challenges or delays, updates on previous report issues, and share successful strategies or developments.
- **Upcoming Activities & Goals:** Outline key planned activities, priorities, and project goals for the next reporting period.

Section 2: Project Performance Updates

Please use this section to document narrative project performance updates.

QR2.1 Provide a brief narrative description of the major activities and accomplishments for which award funds were expended during the reporting period.*

QR2.2 Detail any significant favorable developments or best practices identified and implemented since the last reporting period.*

QR2.3 Describe any significant challenges or project delays encountered since the last reporting period.* ⓘ

QR2.4 Provide a brief update on previously reported challenges or delays.* ⓘ

QR2.5 Describe any major activities and goals planned for the subsequent reporting period.*



Section 3: Project Timeline Milestones

Subgrantees will provide **documentation** and answer questions on **project milestone progress**.

- **Financial Expenditures:** Report cumulative and quarterly BEAD award and matching fund expenditures and total BEAD funding.
- **Spending & Disbursement Planning:** Provide anticipated expenditures and expected disbursement requests.
- **Timeline & Milestone Tracking:** Confirm current project timeline and milestones.
- **Construction & Completion Progress:** Report Construction phase reached and the estimated percentage of total work completed.

Section 3: Project Timeline Milestones

Please use this section to document project milestone progress. Milestones must be consistent with the milestones outlined in your Project Budget and Timeline, Exhibit B

QR3.1 Report the total cumulative actual expenditures of award funds incurred from award start date through the end of the current reporting period.*	<input type="text" value="\$0.00"/>
QR3.2 Report the total actual expenditures of award funds incurred within the current reporting period.*	<input type="text" value="\$0.00"/>
QR3.3 Report the total amount of BEAD funding received as of the current reporting period end date.*	<input type="text" value="\$0.00"/>
QR3.4 Report the anticipated expenditures of award funds to be incurred within the next reporting period.*	<input type="text" value="\$0.00"/>
QR3.5 If a Request for disbursement is anticipated within the next quarter, please state the estimated total amount.*	<input type="text" value="\$0.00"/>
QR3.6 Report the cumulative total expenditures of matching funds as of the reporting period end date.*	<input type="text" value="\$0.00"/>
QR3.7 Upload evidence of matching fund expenditures.*	<input type="button" value="Choose File"/> No file chosen



Section 4: Technical Metrics

This section requires Subgrantees to provide documentation on technical metrics.

- **Changes & Updates:** Report approved project scope modifications and describe changes made during the reporting period.
- **Workforce Impact:** Provide number of jobs created and jobs retained during the quarter.
- **Service Updates:** Report the number of active subscribers and identify BSLs that are no longer eligible for BEAD-funded service.
- **Fiber Deployment Progress:** Report cumulative aerial and buried fiber miles built, leased, and upgraded during the reporting period.

Section 4: Technical Metrics

QR4.1 Did the project receive formal approval for a scope modification during the reporting period? If affirmed, please provide a description of how the project changed in scope.* ⓘ

QR4.2 Report the total number of jobs that have been retained during this current reporting period.* ⓘ

QR4.3 Report the total number of jobs that have been created during this current reporting period.* ⓘ

QR4.4 Report the total number of active subscribers as of the current reporting period end date.* ⓘ

QR4.5 If the active subscriber count is based on a different time interval than the reporting period, please explain the methodology used.* ⓘ

QR4.6 Report the cumulative total of aerial miles and buried miles of fiber laid/ built during the reporting period.* ⓘ

QR4.7 Report the cumulative total of aerial miles and buried miles of fiber leased during the reporting period.* ⓘ



Section 5: Compliance & Certifications

This section requires Subgrantees to provide **documentation on compliance and certifications.**

- **Build America Buy America (BABA):** Confirm compliance with manufacturing requirements.
- **Waived Electronics:** Indicate whether BABA waived electronics were used and provide required documentation.
- **Secure Trusted Communications Compliance:** Attest that no BEAD or matching funds were used for prohibited communications equipment or services under applicable federal restrictions.
- **Certification Documentation:** Submit all required BABA manufacture certification letters and supporting materials.

Section 5: Compliance & Certifications

Please use this section to document compliance and certifications for this reporting period.

QR5.1 Do you attest that your organization and your contractors are complying with the Build America Buy America (BABA) domestic manufacturing requirements for the BEAD Program?*

Yes
 No

QR5.2 Please provide an explanation for a 'No' response to Q5.1 (if applicable)*

QR5.3 Did your project use electronics waived from BABA domestic manufacturing requirements during this reporting period?*

Yes
 No

QR5.4 Waived Electronics Template

Waived Electronics Template.xlsx

QR5.5 If yes to Q5.3, please complete and upload the respective Waived Electronics template.

No file chosen





Quarterly Report Templates

Quarterly Report Templates Overview

As part of the quarterly reporting, subgrantees will submit four standard csv data files to ConnectMT. These templates are:

1. SAR – Served BSLs
2. SAR – Served CAIs
3. BEAD – No BEAD Locations
4. Waived Electronics Template

Each template includes instructions and definitions for required fields in the template itself.

Find all templates on the ConnectMT website: <https://doa.mt.gov/ConnectMT/ijja/>



SAR – Served BSLs

Template to report BSLs that were connected during the current quarterly reporting period.

For each BSL served during the reporting period, complete one row in the “Served BSLs” tab with all required fields completed. Required information includes:

- Location ID
- Project ID
- FCC Registration Number (FRN)
- Service designation
- Maximum advertised upload speed
- Maximum advertised download speed
- Technology type

location_id	project_id	frn	service_designation	max_adv_upload_speed	max_adv_download_speed	technology
1081756084	CM61-BEAD-MT-1234	0019570779	R	250	280	50
1081756085	CM61-BEAD-MT-1234	19570780	R	250	280	50
1081756086	CM61-BEAD-MT-1234	19570781	B	250	280	50
1081756087	CM61-BEAD-MT-1234	19570782	R	250	280	50
1081756088	CM61-BEAD-MT-1234	19570783	B	250	280	50
1081756089	CM61-BEAD-MT-1234	19570784	B	250	280	50
1081756090	CM61-BEAD-MT-1234	19570785	B	250	280	50
1081756091	CM61-BEAD-MT-1234	19570786	B	250	280	50
1081756092	CM61-BEAD-MT-1234	19570787	R	250	280	50
1081756093	CM61-BEAD-MT-1234	19570788	X	250	280	50
1081756094	CM61-BEAD-MT-1234	19570789	X	250	280	50
1081756095	CM61-BEAD-MT-1234	19570790	B	250	280	50
1081756096	CM61-BEAD-MT-1234	19570791	R	250	280	50
1081756097	CM61-BEAD-MT-1234	19570792	R	250	280	50
1081756098	CM61-BEAD-MT-1234	19570793	B	250	280	50
1081756099	CM61-BEAD-MT-1234	19570794	B	250	280	50
1081756100	CM61-BEAD-MT-1234	19570795	X	250	280	50
1081756101	CM61-BEAD-MT-1234	19570796	R	250	280	50
1081756102	CM61-BEAD-MT-1234	19570797	R	250	280	50



SAR – No BEAD Locations

Template to report BSLs that were newly designated as **no longer being served by the BEAD** program during the current reporting period. ConnectMT must have approved any location adjustments prior to submitting locations in quarterly report.

For each BSL designated as no longer being served during the reporting period, **complete one row** in the “No BEAD Locations” tab with all **required fields** completed.

Required information includes:

- Location ID
- Location classification
- Reason for no service
- Non BSL code
- Location type
- Evidence type
- Fabric
- Challenge ID



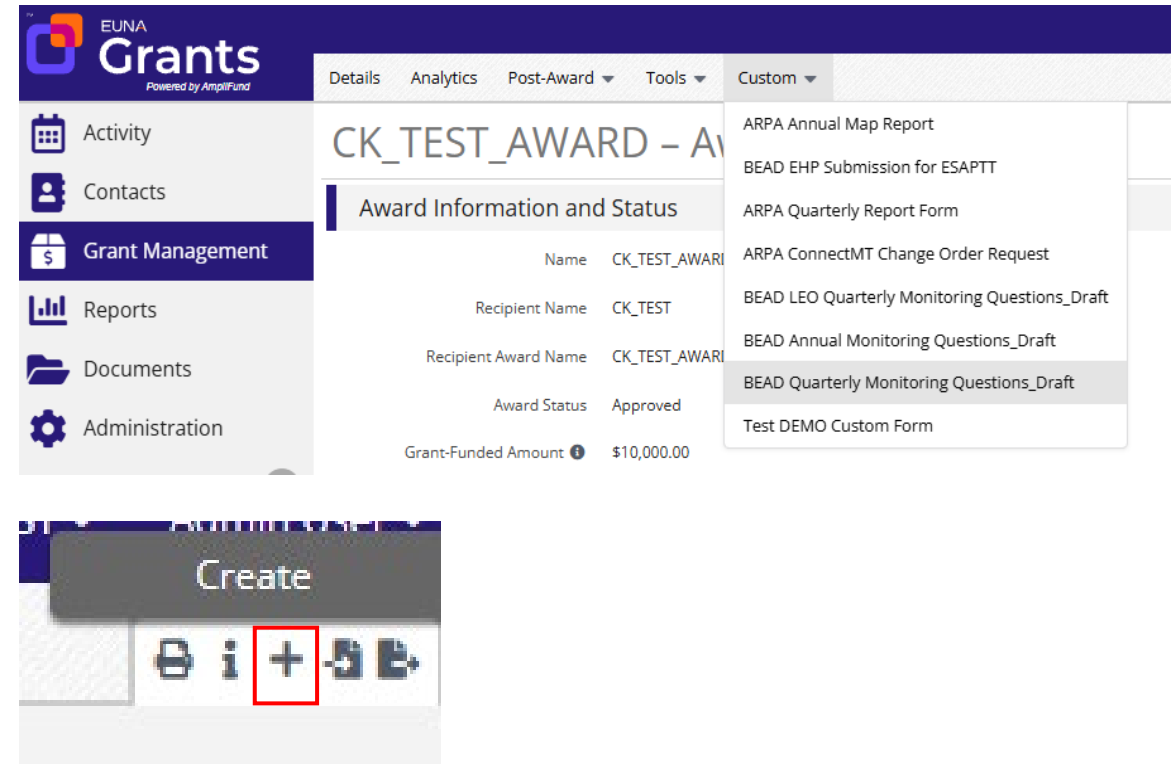


Submitting in Euna Grants

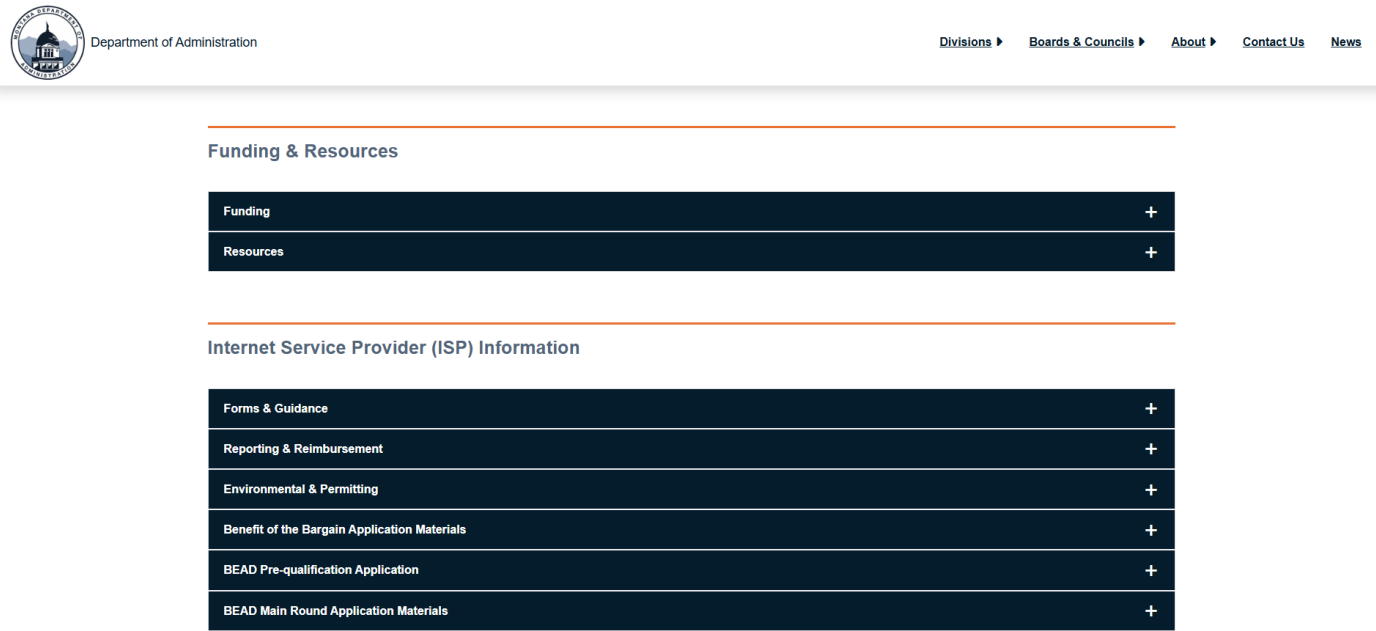
Submitting Reports in Euna Grants

Follow the steps below to begin the Quarterly Monitoring Questions in Euna Grants:

- Log into the Euna Grants account associated with your BEAD Award.
- Navigate to your BEAD Award page.
- In the top row menu, select the Custom drop down.
 - Select the *BEAD Quarterly Monitoring Questions* or *BEAD LEO Quarterly Monitoring Questions*.



Post Award Resources



Department of Administration

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Funding & Resources

Funding	+
Resources	+

Internet Service Provider (ISP) Information

Forms & Guidance	+
Reporting & Reimbursement	+
Environmental & Permitting	+
Benefit of the Bargain Application Materials	+
BEAD Pre-qualification Application	+
BEAD Main Round Application Materials	+

Where to find resources:

- All resources are found on: <https://doa.mt.gov/ConnectMT/iija/>
- The most commonly referenced resources are located under “FAQ” and “Internet Service Provider Information.”
- Quarterly report resources:
 - BEAD Project Subgrantee Monitoring Guide
 - Quarterly Report Instructions LEO
 - Quarterly Report Instructions Terrestrial
 - Quarterly Call Checklist
- **Reminder: First Quarterly Report due on July 7th, 2026.**



Upcoming Technical Assistance

Technical Assistance Session Calendar		
Topic	Date	Time
Submitting Quarterly Reports (Session 2)	June 16, 2026	11 AM
Quarterly Report Q&A	July 6, 2026	1 PM
Permitting Overview	TBC	TBC
Submitting Annual Reports	November 3 and November 5, 2026	1 PM & 11 AM

*All times are MST

**Additional questions should be submitted to the Technical Assistance email at connectmt@mt.gov

Where to find webinar links:

- All webinar dates, times, and links to register can be found at <https://doa.mt.gov/ConnectMT/events>
- All webinars are recorded and will be posted on the ConnectMT website



Post Award Resources Continued

Technical Assistance

connectmt@mt.gov

Kim Martinell – Broadband Program Supervisor

kim.martinell@mt.gov

406-444-5188

Moriah Keller – Broadband Program Coordinator

moriah.keller@mt.gov

406-444-4099

Maria Jackson – Grants Contracts Coordinator

maria.jackson2@mt.gov

406-444-1391





Q&A